

Registering for the Compliance Systems Community Lounge

1. Navigate to <u>https://community.compliancesystems.com</u> and click the **Click to Login** option on the top right of the page. Then click **Create an account**.



- 2. Complete all required fields and select your platform system from the **For financial institutions only:** select your platform list.
- 3. Click the checkbox to the left of "I accept the terms & conditions", then click **Register**.

✓ I accept the terms & conditions	
	Register

- 4. You will receive an email from <u>community@compliancesystems.com</u> to activate your account. Check your *Junk* folder if you haven't received it in your regular inbox folder.
- 5. Click the link in the email to activate your account. You will then notice a red bar that reads, "Membership requires approval from moderator" on the site. Moderators check the site on business days Monday through Friday and during business hours, Eastern time, for new users and posts. There may be a 24-hour delay for moderator approval of your registration.
- 6. Once you receive another email from <u>community@compliancesystems.com</u> that says that your account has been successfully activated, you can now log in with your username and password and participate in the community.

We recommend that you click on the green **Subscribe** button for those forums of the most interest to you. That way you'll receive email notification when new topics are added to the forum.

